

**FSK Jr Eagles Baseball  
Constitution and By-Laws**

**Article I - Name**

- Section 1      The name of this organization shall be FSK Jr Eagles Baseball and is designed to coordinate the youth baseball recreation activities between the Union Bridge, New Windsor, and Taneytown communities.
- Section 2      This organization shall be and hereby is affiliated with the West Carroll Recreation Council (WCRC) in accordance with the laws and agreements governing public recreation in Carroll County and the State of Maryland and is subject to those laws and agreements, in-so-far as they effect and prescribe the functions of the local organization.
- Section 3      The board shall comply with all WCRC policies, county policies, and procedures as required by the Carroll County Department of Recreation and Parks.
- Section 4      Should this Organization be dissolved, its assets would be used first to pay all outstanding debts and obligations of the Organization. The balance would be distributed to WCRC.

**Article II - Purpose**

- Section I      The purpose of this organization shall be to build a public recreation baseball program using public school buildings, grounds, parks, facilities, volunteers and local organizations, both public and private, to stimulate interest in promoting and furthering the cause of youth baseball.

**Article III – Membership**

- Section 1      Membership shall be open to any person with a desire to further the growth of baseball in the community and who shall be subject to the Constitution and by-laws of the organization.
- Section 2      A requirement of attendance of three of the previous four meetings must be met in order to be eligible to vote.

**Article IV - Election of Officers**

- Section 1      The Executive Board of the organization shall consist of the President, Vice-President, Secretary, Treasurer, and Program Coordinator (if not already holding a position on the Executive Board).
- Section 2      The Executive Board shall be elected by the membership every three years, during the last meeting of the year.
- Section 3      Vacancies shall be filled by vote of the Executive Board.
- Section 4      Only those who have attained voting membership status as stated in Article III Section 2 may be elected to office.

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**Article V - Duties of Officers**

- Section 1      The President shall preside at all meetings of the organization and attend or appoint someone to attend WCRC meetings. The President interprets and decides matters set forth in these guidelines, and breaks any tie votes that occur at any meeting in which he/she presides
- Section 2      The Vice-President shall act as an aide to the President and shall perform the duties of the President in his/her absence.
- Section 3      The Secretary shall record the minutes of all meetings of the organization and Executive Board.
- Section 4      The Treasurer shall have custody of all funds of the program, shall keep a full and accurate account of receipts and expenditures, and shall make disbursements in accordance with authorization by the organization. He/she will present a financial statement at the required Recreation Council meeting for pre and post season.
- Section 5      The Program Coordinator shall supervise the registration of players, tryout sessions, and distribution of players among teams, maintain equipment & uniform inventory, ordering appropriate amounts of team equipment, and is responsible for assuring that all teams' schedules are compiled and umpires are scheduled for home games and program organized tournaments.

**Article VI- Council Sponsored & Affiliated Programs**

- Section 1      In accordance with WCRC's prescribed schedule and prior to the start of the programs season, all activities must present their preliminary written plan and budget. Upon conclusion, as per the schedule, each activity must then present a final report detailing the results of their season.

**Article VII - Finances**

- Section 1      The organization's fiscal year shall run from January 1 to December 31.
- Section 2      The West Carroll Rec Council Treasurer must be an authorized agent on the Organization's checking account and is authorized to perform an end of the season audit.
- Section 3      All checks, drafts or orders for the payment of money issued in the name of the program must be signed by the Treasurer or President.
- Section 4      The President, Treasurer, and Program Coordinator shall be the only members of the organization to contact or purchase from a business on behalf of the organization and program.

**Article VIII - Internal Appeals Procedure**

- Section 1      All disagreements and disputes raised by the participants of the program must be presented to the Executive Board of the organization for a ruling before contacting the West Carroll Recreation Council.

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**Article IX - Meetings**

- Section 1      The organization will hold regular bi-monthly meetings. Additional meetings will be held at the request of an Executive Board member. All regular meetings will be held in a public forum. The location of the meetings will be determined by the Executive Board prior to scheduling the meeting.
- Section 2      The President or his/her representative may call special meetings of the Executive Board at any time deemed necessary. Executive Board members will be notified in advance of the meeting as to the time, place and business to be discussed.
- Section 3      Executive Board members may utilize electronic means (i.e. Email) to vote on issues as requested by the President or his/her representative.

**Article X – Quorum**

- Section 1      A quorum shall consist of at least 4 voting members of the organization and must include 3 Executive Board Members.

**Article XI - Amendments**

- Section 1      This constitution may be amended at any regular meeting of the Board by a 2/3 vote of a quorum provided notice of the proposed amendment shall have been presented at the previous regular meeting.
- Section 2      The President has the authority to act “in the best interest of the organization” on the event that not enough voting members are present and organization business must be conducted.

**Article XII – Committees**

- Section 1      The Executive Board shall appoint and as appropriate remove volunteers and representatives for all sponsored committees.
- Section 2      Standing committees authorized by the organization shall be appointed by the President with the person’s permission and approved by the organization.

**Article XIII - Rules of Order**

- Section 1      Robert's Rules of Order shall govern the processing's of all meetings of this organization except as otherwise provided in these by-laws.

**History of Bylaws**

1. *Initial bylaws approved in 2017 by Executive Board and WCRC Board.*